

SOP-06 — § 295.24 Disclosure Delivery

Trigger: Every charter proposal sent to a charterer. **Owner:** Booking owner.

What we deliver, when

- **Always, before the charter agreement is signed:**
- § 295.24(a)(1) — corporate name of the operating direct air carrier (and any DBAs).
- § 295.24(a)(2) — capacity in which Limitless Sky is acting (IAC by default).
- § 295.24(a)(6) — existence or absence of broker liability insurance, with limits.
- **On the charterer's request, before signing:**
- § 295.24(a)(3) — corporate / business relationship between Limitless Sky and the assigned Operator that may bear on selection (if we act as the charterer's agent).
- § 295.24(a)(4) — total cost paid to or through us.
- § 295.24(a)(5) — third-party fees the charterer will be billed directly (with good-faith estimate if amount not yet known).

How

- 1 The charter proposal PDF includes the Broker Disclosure Statement (docs/compliance/01) by default.
- 2 The cover sheet lists the assigned Operator legal name (or marks "TBA" with the reason).
- 3 If Operator is "TBA" at signing: send a separate disclosure email within 24 hours of Operator confirmation; in all cases before the start of transportation (§ 295.24(b), (d)).
- 4 If an Operator changes after signing: notify the charterer in writing within 24 hours of the change. If the notice is materially late, offer the charterer the cancel-with-full-refund right under § 295.24(c) / (e)–(f).

Records

The proposal, the cover sheet, the disclosure email, any change notifications and the charter agreement are stored in the booking file. Retained per SOP-09 (record retention).

This document is part of the Limitless Sky compliance library. It is a working draft compiled from primary sources. Review with qualified counsel before signing, publishing or otherwise relying on it.